



*IBS America develops integrated compliance management solutions to help companies improve corporate governance and achieve sustained adherence to regulations and standards. Since 1982, we have delivered our systems and services to thousands of companies worldwide. IBS America is one of the very few compliance software companies certified to ISO 9001.*

CLIENT/SERVER-BASED COMPLIANCE MANAGEMENT SOFTWARE

## QSi System for Occupational Health and Safety



The QSi System for Occupational Health and Safety will help your organization minimize risk to employees and others, improve business performance, and assist your organization in establishing a responsible image within your community and marketplace. Our integrated product works seamlessly to address all the elements of OHSAS 18001, ISO 9001:2000, and ISO 14001.

### **Document Control Module**

Provides all the templates and guidelines needed to complete a well-structured Policy Manual, and to create Procedures, Work Instructions, Quality Plans, Specifications and Process Description Documents. The Policy Manual is designed to help individuals responsible for writing and maintaining the OH&S policy. Changes made to documents in the Policy Manual are automatically updated and stored in the OH&S archive section. The portal allows users to easily navigate and access the Health and Safety System. Issued Documents contain records of assessment documents that have been issued for general or limited viewing. Easily create Document Change Requests, Paper Distribution Records, Personal Protection Evaluations, and Noise Assessments Reports.

### **Chemical and Risk Assessments**

This database deals with the severity, frequency, and likelihood of a risk occurring and is the core element of an OH&S System. Predefined templates allow for easy calculation of potential risks from the following assessment types: General Risk Assessments, Manual Handling Assessments, Personal Protective Equipment Assessments, Noise Assessments, Display Screen Equipment Assessments, Workstation Self Assessments, Chemical, Fire, Pre-Assessments, OH&S Audit Report Templates, OH&S Audits, OH&S Audit Schedules, and Paper Distribution Records to track paper documents. Corrective and Preventive Actions can be created from all of the Chemical and Risk Assessment documents.

### **Objectives and Targets**

Allows you to identify, create, and analyze your OH&S objectives. Weighting factors are available for determining high, medium and low priorities. Easily set the targets to be achieved, assignment of those targets, and measure the progress in meeting these goals over time. The Safety Awareness discussion forum allows you to share ideas, comments, resolve and track issues, and participate in discussion threads. This encourages workgroup collaboration omitting the need to hold continuous meetings. Easily create discussion topics, responses to topics, and archive profiles.

### Accident Reporting and Claims Management

Allows you to easily track claims and associate costs. Enables you to link accident details to the accident report, link to COSHH and risk assessments, and associated documents.

### Corrective Action, Internal and Supplier Assessments

Designed as an audit tool for gap analysis, requirements based auditing, and ongoing internal auditing. Easily create assessment questions, schedule audits, record findings, and write audit reports. CAR Coordinators can now turn requests into actions. Company-wide Corrective and Preventative Action forms allow for fast re-routing and tracking. Organizations can develop custom formats to satisfy all their needs. Unique security and escalation features maintain system integrity.

### Management Review Records

Meeting agendas, minutes and action items are created and tracked as are management reviews, design reviews, material reviews and contract reviews. Use the functionality of Notes calendaring to check availability and schedule attendees.

### Web Functionality

Includes optional browser access to all databases. Generates MSDS and HAZMAT data, CARs, NCMRs, SCARs, RMAs, Maintenance Requests, Document Change Requests and General Change Requests from web browsers.

